

## Application Guidelines for Exchange Students to Ochanomizu University (Fiscal Year 2026)

### A. Educational Characteristics

---

The most distinguishing feature of the educational programs Ochanomizu University offers is the adoption of highly advanced curriculums taught in small class units. In the specialized education curriculum in particular, the intellectual capacity that each student aims for is cultivated through small seminars, labs and practical training.

Another pivotal focus of the university's educational platform is "leader education" firmly grounded into the current trend toward globalization. In the quest to foster international caliber knowledge and abilities, we make keen efforts to instill superior language skills and cultural literacy applicable on the global front, in tandem with the development and practical application of educational research keyed to the lifestyle of modern women.

True to our mission statement to excel as "a place where all women who are motivated to learn can realize their earnest dreams", Ochanomizu University will continue to fulfill our role as an institution of higher education.

For details, please refer to <https://www.ocha.ac.jp/intl/studyjp-en/index.html>

### B. Academic Calendar

---

Period of Study/Research	• First (Spring) Semester (April 2026~ September 2026) • Second (Fall) Semester (October 2026 ~ March 2027)
--------------------------	--

### C. Admission

---

Student Status	<p><b>(a) Exchange Student:</b> A status available for both undergraduate and graduate students who wish to earn credits. Students are required to register at least 8 classes per week including Japanese language classes.</p> <p><b>(b) Exchange Research Student:</b> A status available only for graduate students who wish to conduct research under the guidance of an academic advisor. Students can audit some classes with prior approval from class lecturers but they cannot earn credits.</p>
Number of exchange students from your University	Pursuant to the Memorandum for Student Exchange. We accept both one semester and one year students within limit.
Pre-Registration Deadline	• September 18, 2025 for the first semester 2026 (April entry) • March 18, 2026 for the second semester 2026 (October entry) *For the status "(b) Exchange Research Student" only.
Application Deadline	• October 17, 2025 for the first semester 2026 (April entry) • April 17, 2026 for the second semester 2026 (October entry)

Application Requirement	<ul style="list-style-type: none"> <li>• Applicants should be female or women-identified students only.</li> <li>*For those whose gender identity differs from the record on their family register or passport, we can provide information and guidance, such as regarding the use of rooms, to help the student after the semester begins in advance. Please contact us for further details.</li> <li>• GPA: Applicants are recommended to have the latest GPA score of 2.5 or above on a 4.0 scale. However, students with a GPA below 2.5 may also be considered on a case by case basis. If this is the case, please consult before submitting the application. If the 4.0 scale doesn't apply to the grading system at their home university, please convert it to the 4.0 scale.</li> <li>• Language Proficiency: Applicants are expected to have the Japanese language proficiency necessary to participate in lectures, seminars and tutorials at Ochanomizu University. Those who choose the status "(b) Exchange Research Student" are not required to be proficient in Japanese if they have the English language proficiency necessary to conduct their research with approval from their academic advisor.</li> <li>• Exchange students should return and graduate from their home university after their period of study/research at Ochanomizu University.</li> </ul>
Application Procedures and Required Documents	<p>Complete the following procedures before the deadlines above.</p> <p><b><u>Pre-Registration</u></b>  <b>*Only those who choose the status "(b) Exchange Research Student" are required to complete this procedure.</b>  Upload the Research Plan (Form A) to the following link.  <a href="https://link.directcloud.jp/2hMpRCs3Uw">https://link.directcloud.jp/2hMpRCs3Uw</a>  When uploading, enter the password "M41UHK1D".  Applicants may be required to take an online interview with their desired academic advisor.</p> <p><b><u>Application</u></b>  <b>For Exchange Partner (Applicant's home university):</b>  Access to the following link and register student's information.  <a href="https://forms.office.com/r/1vAfmFYy7g">https://forms.office.com/r/1vAfmFYy7g</a></p> <p><b>For Applicant (Student):</b>  (1) Access to the following link and register information.  <a href="https://forms.office.com/r/WnBQZYTVj8">https://forms.office.com/r/WnBQZYTVj8</a>  (2) Upload the required documents below to the following link.  <a href="https://link.directcloud.jp/2hMpRCs3Uw">https://link.directcloud.jp/2hMpRCs3Uw</a>  When uploading, enter the password "M41UHK1D".</p> <ul style="list-style-type: none"> <li>• Photocopy of Passport (ID page)</li> <li>• Academic transcript</li> <li>• A photo with no background for the Application for Certificate of Eligibility</li> <li>• Japanese-Language Proficiency Test Certificate of Result and Scores (if applicable)</li> <li>• Recommendation letter (Form B)</li> </ul> <p>*Documents can be uploaded by student's supervisor or exchange coordinator, too.</p>
Selection and Notification	<p>The result of selection will be notified to the partner university in around two months after each application deadline.</p>

## D. Curriculum

---

Language of Instruction Japanese

---

Credit System Based on a credit unit system

---

Grading System Academic achievements are evaluated by S, A, B, C or D grades although S is applicable only to the Undergraduate Courses not to the Graduate Courses. Grade of "S" is given for excellent performance, "A" for good performance, "B" is for above average, "C" for average and "D" for failure.

---

Areas of Majors <https://www.ocha.ac.jp/en/education/index.html>

---

Language Classes (Open to Exchange Students) The Japanese language classes are optional. There are two classes, "Seminar: Japanese" and "Seminar: Japanese Culture", each of which corresponds to 2 credits and is offered at 5 different levels from beginning to advance.

There are also Tokusetsu Nihongo (literally translated as "Special Japanese") classes ranging from "beginner level" to "advanced" level, such as "Conversation", "Writing", "Chinese Character", "Grammar", "Reading", and "Japanese Language Proficiency Test". These classes are not regular courses. Students who wish to transfer credits should contact their own universities in advance.

Students will be advised to take classes based on the result of a placement test required to take after application.

Class Information

<https://www.cf.ocha.ac.jp/gec-in/j/menu/education/d009030.html>

## E. Scholarship

---

Not provided. Students are expected to manage their finances by themselves while staying in Japan.

## F. Accommodations

---

A dormitory on campus is available. All the rooms are single rooms furnished with a single bed, a shower room, a toilet, a desk, a fridge, an air conditioner, etc. Laundry machines are mutual facilities. Meals are not served.

### Costs

Entrance fee: 31,680 yen

Monthly cost : 65,300 yen

(Including room rent fee, residents' association fee, internet fee, insurance fee, and utilities.)

Joint surety fee: 4,000 yen

Model room (360view)

<https://mast-net.theta360.biz/t/c60122de-1151-11ec-af35-06d61ac6b8d1-1>

## G. Others

---

### Living in Japan

Students can find the government-approved information site for studying in Japan operated by the Japan Student Services Organization in cooperation with the Ministry of Education, Culture, Sports, Science and Technology and the Ministry of Foreign Affairs through the link below.

<https://www.studyinjapan.go.jp/en/life/index.html>

## H. Contact

---

International Affairs Division

Ochanomizu University

Address: 2-1-1 Otsuka, Bunkyo-ku, Tokyo 112-8610 JAPAN

Email: [ryunai@cc.ocha.ac.jp](mailto:ryunai@cc.ocha.ac.jp)

Phone: +81-3-5978-5143